

**Carmarthenshire Local Service Board**  
**Wednesday 1<sup>st</sup> April 2009**  
**2:30pm, Committee Room 1, Town Hall, Llanelli**

**Minutes**

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**Present:**

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Meryl Gravell – Chair (CCC)	Chief Supt. Keith Jones (DP Police)
Mark James (CCC)	Sarah Veck (CCC & LHB)
Steve Brown (EAW)	Ken Jones (Local Health Board)
Peter Llewellyn (Local Health Board)	Chris Martin (Hywel Dda NHS Trust)
Jane Jeffs (Chair of the Health, Social Care & Well-Being Partnership Board)	Dr. Michael Thomas (NPHS Wales)
Jill Patterson (Carms LHB)	Mair Stephens (CAVS)
Jan Hawes (Carms LHB)	Lynne Berry (CCC)
Caroline Roberts (Community Sector)	Joanna Jones (CCC)
Chris Burns (CCC)	Lesley Rees (CCC)

Also in Attendance, Elin Rhys, Iolo Jones & Euros Jones-Evans (Cwmni Telesgop), Susan Roberts (British Red Cross), Carole Tunicliffe & Dawn Armstrong-Esther (Suicide Prevention Plan).

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**1. Welcome & Apologies**

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Apologies received from the following: Brian Robinson (Coleg Sir Gar), David Hawker (Welsh Assembly), Martin Turner (Hywel Dda NHS Trust), Colin Morris (DE&T), Huw Thomas (DE&T), Bob Palmer (Chair of Regeneration Partnership representing Private Sector), Bernadine Rees

MG welcomed everyone to the meeting and extended a warm welcome to Jan Hawes to her first LSB meeting.

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**2. Carmarthenshire TV**

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Euros Jones-Evans from Cwmni Telesgop gave a detailed presentation of a proposal for Carmarthenshire TV. If this proposal is to be developed further it would be on a partnership basis and members of the board would be required to make a financial contribution. CB to clarify set up and on-going costs and Board members are to seek confirmation of financial support. JJ/CM gave in principle support for the project and funding at approximately £2,000.

**Action: CB to clarify costings**  
**JJ/CM to confirm**

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**3. Canol Elli Project – Susan Roberts (British Red Cross)**

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The Canol Elli Project supports people in their own home and has been successful in obtaining funding of £241,785 over the next two years for the Llanelli and Rural area. The

Supported Discharge Scheme has also secured additional funding of £30k for one year. Existing areas of work which are currently undertaken in the Llanelli area are, Mobile Medical Loan, Home from Hospital, Befriending, Supported Hospital Discharge (Pilot), Emergency Response, First Aid at Public Events, First Aid Training. The new areas of work which will be undertaken are as follows Floating Tenancy Support, Continuing Care (Criteria), Partnership with Marie Curie, Joint Equipment Store (PALS), Work with Carers and other vulnerable groups, Advocacy and Influencing.

JJ thanked SR on behalf of the patients that had benefitted from this service, the partnership between the LHB and Marie Curie has proven invaluable to the terminally ill. CM also applauded the work of the BRC and emphasised that organisations appreciated the important support and work which was undertaken by the voluntary organisations. It was suggested that enquiries be made as to how the services provided could be expanded cross borders and that the Integrated Commissioning teams be asked to take this forward for the 3 Counties.

**ACTION: Partners to raise internally and help focus volunteering activity towards this project and encourage support for the Canol Elli Care in the Home project and other initiatives by the British Red Cross – ALL**

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#### **4. Suicide Prevention Plan and Self Harming – Carol Tunnicliffe & Dawn Armstrong-Esther**

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The presentation highlighted the expectation that organisations/partnerships such as Welsh Assembly Government, NHS Wales, Local Authorities, Justice Agencies, Voluntary Organisations, Employers, Education and Community Groups work together to deliver co-ordinated actions to develop and deliver a Suicide Prevention Plan. The Board agreed to support this work and agreed an Action Plan be put in place for Carmarthenshire. MJ described a recent situation where a young vulnerable person required support in a crisis situation. As a result of this discussion it was agreed that some research take place on providing a route map of what services are available and who is responsible for taking action in a crisis situation.

**ACTION: A suicide Prevention Action Plan be put in place for Carmarthenshire in line with the National Action Plan. Further report to be made in 6 month time – Dr. MT**  
**Research required in relation to who is responsible/what is provided in the event of a crisis situation for individuals. Responsible Officer to be identified**

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#### **5. Generic Social Care Skills Project – Ken Jones**

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Ken Jones informed the Board of the Generic Social Care Skills Project proposal. It is anticipated that the proposal would enable people to undertake a new type of NVQ in Social Care & Health. The Board supported the proposal and KJ to set up a group to take forward.

- ACTION:** A fully costed scoping report is required for submission to Coleg Sir Gar by 26<sup>th</sup> June - KJ  
A Task and Finish Group to be established – membership to be finalised - KJ  
Report to be made at a future meeting - KJ

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## 6. Minutes of last meeting and Matters Arising

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Minutes were accepted as a true record. Actions from the last minutes have been undertaken.

### Skills/Training Proposals

- No update given

### 3 Counties Transport Project –

- PL informed the Board that Steve Pilliner had recently been made Chair of the 3 Counties Transport Scheme.
- PL also updated the Board on the scoping exercise which was being undertaken in relation to the employees referral scheme, Pembrokeshire had produced and excellent leaflet which was being distributed.
- A meeting will be held on 1<sup>st</sup> May to scope all volunteers, it is hoped that Carmarthenshire will take the lead on the voluntary side of the Rural Health Plan.

### WAG Feedback –

- LB circulated written feedback provided by WAG on behalf of DH

### Funding for Partnership Co-ordinator

- SB informed the Board that funding had been approved.

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## 7. Updates

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### Sustainability –

- SB briefed the board on latest developments (see attachment 6a)

### Health –

- JJ highlighted the board on the latest developments (see attachment 6b)

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## 8. WAG Development Funding Report

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LB updated the board on funding and expenditure (please see attachment 7). It was agreed – to support salary costs of the LSB Development and Research Officer

To support the salary costs of the Special Projects officer taking forward health proposals

To earmark £6,000 towards the Data Analyst Post for six months, should it not be spent by this time, further discussions will take place as to its use

To earmark £10,000 towards the Carmarthenshire TV project subject to clarification of costs and confirmed support from partners.

**ACTIONS: Spending plans to be forwarded to WAG - LB  
Negotiations with Telesgop on set up costs - CB  
Funding commitments by partners to be confirmed by next meeting -  
ALL**

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## **9. Community Cohesion – WAG Consultation**

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The draft report had been circulated (please see attachment 9) if no responses were received it would be distributed. Deadline for the report was 6<sup>th</sup> April 2009.

**ACTIONS: Draft Response to be forwarded to WAG by 6<sup>th</sup> April - LB**

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## **10. Trade Union Involvement – Support for Joint Meeting**

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CB informed the Board that WAG has requested that the Board pilot an initiative called Engaging the Workforce to involve TU representatives in a meeting with the Chair/Vice Chair of the Board on a 6 monthly basis.

**ACTIONS: Pilot proposals agreed – Trade Union representatives to meet with  
Chairs/representatives on a 6 monthly basis - CB**

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## **11. Carmarthenshire Partnership Annual Forum – Draft Programme**

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LB had circulated the draft programme for the event (please see attachment 9) if anyone had any queries or changes please contact LB as soon as possible.

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## **12. Partnership Update Reports**

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- For more information please refer to attachments 10a-10g, circulated prior to the meeting.
- MJ highlighted some of the difficulties in taking forward developments in Llanelli. A letter had already been sent to the Minister regarding this matter. SB said that attempts were being made to rectify the situation.
- MS informed the board of Ieuan Williams retirement and encouraged members to visit CAVS at their new premises in the Mount.
- PL wished to highlight how useful the releasing of data had been to target areas of assaults/alcohol within the county.

**ACTIONS: Further update on Llanelli situation to be made to future meeting**

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## 10. Any Other Business

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It was highlighted that the Welsh Assembly Governments Annual Local Service Board conference would take place on 26<sup>th</sup> November. Further details will be circulated when available.