

**Carmarthenshire Local Service Board**  
**Thursday 14<sup>th</sup> May 2009**  
**10:00am, Committee Room 1, Town Hall, Llanelli**

**Minutes**

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**Present:**

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Meryl Gravell – Chair (CCC)	David Hawker (Welsh Assembly)
Mark James (CCC)	Martin Turner (Hywel Dda NHSTrust)
Steve Brown (EAW)	Martin Morris (Hywel Dda NHS Trust)
Peter Llewellyn (Local Health Board)	Colin Morris (DE&T)
Jane Jeffs (Chair of the Health, Social Care & Well-Being Partnership Board)	Medwin Hughes (Trinity University College)
Jan Hawes (Carms LHB)	Vernon Morgan (Director of Education)
Caroline Roberts (Community Sector)	Dr. Michael Thomas (NPHS Wales)
Chris Burns (CCC)	Lynne Berry (CCC)
Brian Robinson (Coleg Sir Gar)	Joanna Jones (CCC)
Ken Jones (Local Health Board)	Lesley Rees (CCC)

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**1. Welcome & Apologies**

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Apologies received from the following: Chief Supt. Keith Jones (DP Police), Chris Martin (Hywel Dda NHS Trust), Huw Thomas (DE&T) Jill Patterson (3 Counties LHB), Bernadine Rees (LHB), Cllr. Mair Stephens (CAVS).

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**2. Minutes of last meeting and matters arising**

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**Funding Support from Partners for Telesgop Project** - CB informed the Board that set up costs for this project were £30,000. Following the last meeting £2,000 had been committed from Carmarthenshire LHB as well as the £10,000 from WAG Development Grant . MH confirmed a contribution from Trinity University College. Further contributions to be confirmed.

**Social Skills Project Update** – PL updated the board on the progress of this project to date. Meetings have taken place with Trinity College, Coleg Sir Gar and the Director of Education.

**Suicide Prevention Plan** – Draft staff guidance for responding to suicide and self harm was circulated to attendees. The document is a working document and comments and suggestions would be welcomed.

**Feedback from WAG –**

- a new structure had been devised which consists of a team of Directors General.
- A new prospectus for public services in Wales was circulated and comments were welcome.
- that a request had been made for the LSB to attend the next spatial plan meeting to speak about successful projects

- that the Invest to Save fund would be launched shortly and could be a funding opportunity for the LSB to make a bid regarding a sustainable transport project

**ACTION:** Further information to be circulated when available – CB  
 Contributions from partner organisations to be confirmed - ALL  
 Update on progress of Social Skills Project at July LSB meeting – KJ  
 Report on progress of Learning Development Centre – VM  
 Comments or suggestions on draft staff guidance regarding  
 Suicide/self harm prevention to be directed to LB - ALL  
 Suggestions for application for funding from the LSB from the Invest to  
 Save fund - ALL  
 WAG prospectus to be circulated and discussed at a future meeting -  
 LB  
 To follow up support for 3 counties transport project - DH

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### 3. Updates

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**Sustainability** – SB briefed the board on latest developments (see attachment 6a)

**Health** – JJ briefed the board on latest developments (see attachment 6b)

**ACTION:** Presentation on developments within sustainability at a future meeting  
 – LB and SB to co-ordinate  
 Links to be made between Getting about Group and Environment  
 Partnership – SB & PLI

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### 4. Annual Forum Feedback – Lynne Berry

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LB distributed a short covering report and gave a brief explanation of the event. Feedback from the event was very positive. A bus had been arranged to collect attendees from Carmarthen and transport them to Llanelli via Llanelli Railway Station. Fruit purchased from a local supplier was available on each table throughout the day. The fruit which was left over at the end of the day was taken to Elim Church where they distributed it to their nursery section and luncheon clubs.

**ACTION:** Procurement Section of the local authority have developed a guidance booklet to assist completion of forms for completing procurement tenders. LB to circulate document

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### 5. Local Delivery Agreement – Annual Update Report

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LB updated the board on the progress of the report which was to be sent to WAG. Many examples of good practice were highlighted. The board gave approval to forward the Annual Update report to WAG.

**ACTION:** Forward LDA - Annual Update Report to WAG| - LB

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## 6. Partnership Update Reports

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- For more information please refer to attachments 9a-9g, circulated prior to the meeting.

**LAPA** – Major progress has been achieved, an action plan is in place. BR suggested that a report be brought to the board.

**Life Long Learning** – Delays in convergence funding were not acceptable and that WAG should be informed of the problems being incurred. (Deleted) VM also highlighted the pressures which were being placed on education establishments having to undergo two different inspections – SSIW and Estyn at the same time. DH agreed to take this further

**Community Sector Engagement** – Agreed this needed further discussion CR to join MG at a meeting with One Voice Wales when arranged.

**Regeneration** – MJ and MH had recently attended a Mayor Making Ceremony where they were thanked for their vision. Successful projects completed include –the provisions market, QE High School, Ysgol y Dderwen, the Leisure Centre and the Mount. The Mount has won regional and national awards. MJ also informed the board about the new stand which had been built in the town park ensuring that the local rugby club could play in the premiership division next season. Trinity College Carmarthen has been successful in becoming a University, therefore Carmarthen is now known as a University Town. Developments in Llanelli include –

- approval for the new gate scheme which will include Travel Lodge, units and cinema on the east entrance to Llanelli.
- Awaiting for a response from WEFO regarding the developments of the old Stepney Hotel. At the north dock Dragon 24 is one of the first office development to be built consisting of 25,000 square foot of offices.
- Pump house development is proceeding and infrastructure continuing for Machynys West developments.
- Bridge Street is nearing completion to become a pedestrianised area.
- A master plan has been devised for the town centre encompassing the surrounding areas of Amman Valley, Crosshands & Gwendraeth. Interest had been received from 35 manufacturers including one from an International Company with a £14million turnover.

**Voluntary Sector** (WCVA) Bid for Funding – Support was approved in principle, but further clarification regarding the proposals for Carmarthenshire would be required.

**Community Safety** –Deputy Chief Constable Andy Edwards (previously Dyfed Powys Police Assistant Chief Constable) had been appointed new Senior Officer for the prevention of terrorism. Working groups are being established to ascertain how information can be disseminated through partnerships.

**ACTIONS:** **LAPA update to be arranged for a future meeting - LB**  
**Letter to be written on behalf of LSB to WEFO Secretary expressing frustration regarding funding delays – LB to co-ordinate**

**Arrange a conference for the community sector, similar to faith conference. Encourage community groups, voluntary sector and Town and community councils to get involved and take responsibility – CH & MG to meet with One Voice Wales.**

**CAVS to provide further details of WCVA bid and contact Carys Morgan (Welsh Regional Officer) to arrange a cross partnership working opportunity.**

**CAVS – for further discussion - mapping exercise of available services**

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## **7. Any Other Business**

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Meeting concluded at 12.25pm